

**City of Auburn
Technology Commission
Auburn City Hall
1225 Lincoln Way, Auburn, CA 95603
Phone (530) 823-4211**

MINUTES OF NOVEMBER 17, 2011

Commissioners Present

Richard Owens, Paul Mercurio, George Preston, Teresa Schredl

Absent

Glenn Tonkin

Auburn City Staff Present

None

Guests

None

Call to Order

Chairman Owens called the meeting to order at 4:37 PM. It was noted that a quorum of members was present for the meeting.

Approval of Agenda

Mercurio moved to approve without change, Preston seconded, unanimously approved.

Public Comment

None

Old Business

Technology Commission Work Plan – Telephone System Upgrade

Finalize vendor list – Commissioner Mercurio distributed a list of contacts who are eager to respond to an RFP (Avaya, AT&T, Cisco, NEC, Toshiba, and Wave Broadband). Commissioners voted unanimously to add this list to the packet to present to the City.

Finalize cities list – Commissioner Preston completed additional interviews with local cities (Placerville, Marysville, Grass Valley, South Lake Tahoe, Lincoln, West Sacramento, Rocklin, Rahcno Cordova, Yuba City, and Citrus Heights) and El Dorado County. He also received a selection memo and an RFQ that will be added to the City's packet.

Action – Preston will PDF files for the additional interviews and summarize points.

Finalize RFI/RFP – Chairman Owens prepared a preliminary packet document for the City with highlights on pages 1, 6, and 18 for the City to approve or specify information.

Action – Once the city interview documents are finalized and added to the packet, he will deliver it to the City.

Review path forward – While the City reviews and acts on the packet, we will continue our research. The entire Commission will be available for a meeting with City Directors regarding the packet and RFP.

Action – Schredl will contact private sector firms (Nella Oil and Ceronix) and inquire about their systems.

Action – Mercurio will look for companies that host off-site computer systems.

New Business

None

Other Business

None

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Information and Announcements

None

Date and Time of Next Meeting

Thursday, December 08, 2011 4:30 PM Room 10, City Hall.

Adjournment

Chair adjourned the meeting by acclamation at 5:07 PM

APPROVAL ATTESTED TO:
Richard Owens, Chair, Technology Commission